




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

  
DEPED - QUEZON  
ICT UNIT  
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Date/Time: **FEB 28 2022**  
By: **CRICKER 5:21 PM**  
Ref. no. **DM 149, s. 2022**

21 February 2022

**DIVISION MEMORANDUM**  
DM No. 149, s. 2022

**CALL FOR RESEARCH PROPOSAL FOR THE SEVENTH CYCLE OF BASIC  
EDUCATION RESEARCH FUND (BERF)**

**To:** OIC-Assistant Schools Division Superintendents  
Division Chiefs  
Elementary and Secondary School Heads  
Teachers  
All Others Concerned

1. In reference with Regional Memorandum DepEd-4A-07-RM-22-97, announcing the call for the submission of Basic Education Research Fund, 7th Cycle, this Office extends to the field this information.
2. This call is anchored with DepEd Order No. 43 s. 2015 on the Revised Guidelines for the Basic Education Research Fund (BERF) and DepEd Order No. 16, s. 2017, otherwise known as the Research Management Guidelines which aims to promote the culture of research and to improve support mechanism as funding, partnerships and capacity building to improve the fund-sourcing mechanisms and reinforces the link of research to education processes through research dissemination, utilization and advocacy.
3. The deadline of submission of research proposals to the Regional Office is on **March 25, 2022**. However, to ensure that the research proposals to be submitted are quality assured, prior to the submission to the Regional Office, the researchers will be given Technical Assistance by the Schools Division Research Committee and will be formally endorsed by the Senior Education Program Specialist for Planning and Research. Two hard copies are

DEPEDQUEZON-TM-SDS-04-009-003



*"Creating Possibilities, Inspiring Innovations"*

**Address:** Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
**Trunkline #:** (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
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**Website:** www.depedquezon.com.ph





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- required to be submitted using the correct template provided by the Regional Office on or before **March 15, 2022** in the Division Office or in the Sattelite Offices.
4. The Schools Division Research Committee and Select Research Reviewers will convene on March 17-18, 2022 to review the submitted researches for the provision of Technical Assistance. After the reseacher has been edited / revised, it will be submitted to the PAR Section. Separate memorandum will be issued on this.
  5. Attached is the Regional Memorandum for the general guidelines for the Seventh Cycle BERF Implementation.
  6. Immediate and widest dissemination of this Memorandum is desired.

**ELIAS A. ALICAYA JR., EdD** ✓  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

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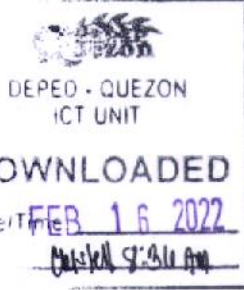
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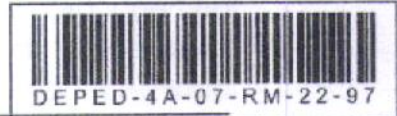
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Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
GATE 2, KARANGALAN VILLAGE  
1900 CAINTA, RIZAL



February 14, 2022

**Regional Memorandum**

**ANNOUNCING THE CALL FOR RESEARCH PROPOSALS FOR THE SEVENTH CYCLE OF BASIC EDUCATION RESEARCH FUND (BERF)**

To **Schools Division Superintendents**  
**Functional Division Chiefs**

1. With reference to DepEd Order No. 16, s. 2017, otherwise known as the Research Management Guidelines (RMG), that aims to promote the culture of research and to improve support mechanisms for research such as funding, partnerships, and capacity building and improve the fund-sourcing mechanisms, and reinforce the link of research to education processes through research dissemination, utilization, and advocacy respectively, this office through the Policy, Planning and Research Division (PPRD) hereby calls for the 7<sup>th</sup> cycle BERF research proposals.
2. Deadline of submission of research proposals will be on March 25, 2022, through this link <http://bit.ly/7thCycleBERFProposals>. The link can only be accessed by the Senior Education Program Specialists for Planning and Research (SEPS-PR). Please use this format: name/division/research theme. Example: Juan Dela Cruz/Quezon/DRRM.
3. Attached are the general guidelines and the flowchart of research proposal submission for reference and guidance.
4. For inquiries and clarifications, please contact Jumar M. Sadsad at [jumar.sadsad@deped.gov.ph](mailto:jumar.sadsad@deped.gov.ph) or (02) 8682-5773 loc. 470.
5. Wide and immediate dissemination of this memorandum is desired.

pprd/jms



*[Signature]*  
**FRANCIS CESAR B. BRINGAS**  
Regional Director



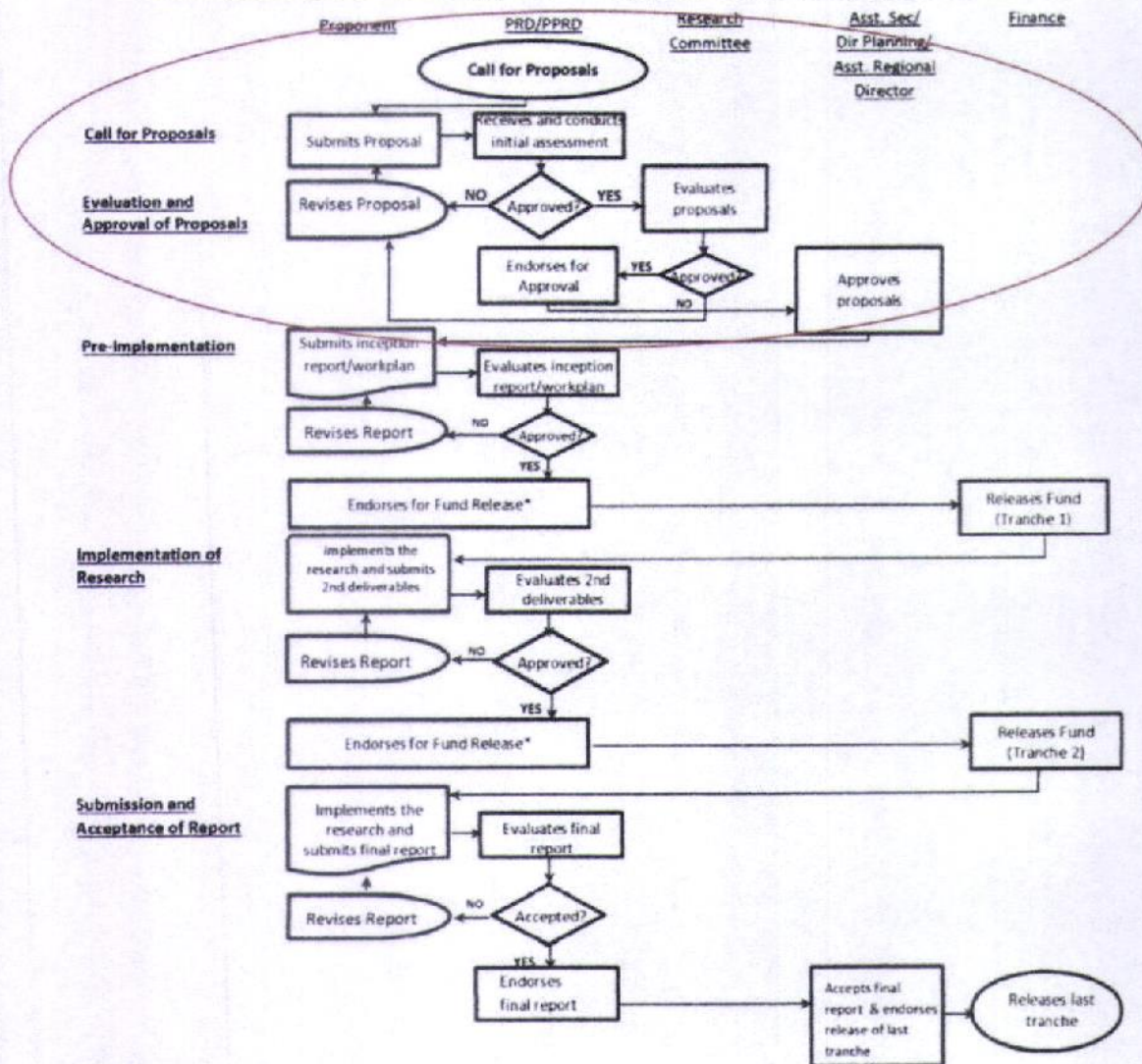
**"EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"**  
Trunkline: 02-8682-5773/8684-4914/8647-7487  
Website: [depedcalabarzon.ph](http://depedcalabarzon.ph)  
Document Inquiry : <https://r4a-teadoc.com/inquire>



## FLOWCHART OF RESEARCH PROPOSAL SUBMISSION

The procedures for the submission, evaluation, and approval of proposals, and release of fund are described in the following flowchart:

### PROCESS FLOW FOR BASIC EDUCATION RESEARCH FUND



**Notes:**  
 CO proponent may directly request for fund release from Budget Division  
 Action research requires only two (2) tranches of fund release  
 External research institutions will have four (4) tranches of fund release  
 The timeframe for the approval process is 90 days for PPRD-RO and two months for PRD-CO assuming there are no questions